

Wakefield High School

2010 Summer School Program Guidelines

Wakefield High School will offer a site-based summer school program for students who need to recover credit. Wakefield will use their *NovaNet* lab to provide individualized instruction to students.

The summer school program will run from **July 6-Aug. 10, 2010 with graduation on Aug. 12** and will be supervised by WCPSS teachers with proper certification. *NovaNet* classes will run with a maximum of 15 students per session. All open seats in traditional classes will be offered to non-base WCPSS students after the needs of the base population have been met.

Population Served: (WHS 2009-10 base students and Rising 9th grade students assigned to WHS)

Students are admitted in the following **priority order:**

- Recovery credit for seniors needing to graduate 2010
 - **Registration - First Come, First Serve**
 - **June 1-8, 2010, Before school, during lunch, after-school**
 - **Dr. Michael Applewhite Office #300**
- Recovery credit for juniors needing to graduate 2011
 - **Registration - First Come, First Serve**
 - **June 14 -17, 2010 8:00-1:00**
- Recovery credit for sophomores needing to be promoted
 - **Registration - First Come, First Serve**
 - **June 16-17, 2010 8:00-1:00**
- Other base students needing recovery credit can be served at the discretion of the school principal/summer school administrator after junior and senior needs are met.
- Wake County residents who do not attend WCPSS can be included if there is space available upon approval from the host school principal. Proof of residence in Wake County is required.

Curriculum

Wakefield will use the *NoveNET* curriculum placement assessments and course content, with recommended supplemental materials. EOC test will be given to all students enrolled in an EOC class according to guidelines set by the state of North Carolina and

the WCPSS Testing Office.

Classes will be offered in the four core areas:

English, Math, Science & History (No cost)

Grade Reports

Notification of summer school grades are mailed to students at the end of the Summer School Session. This takes the place of an official report card. Parents need to monitor progress on a daily basis. Grades will be sent to the NC WISE Data Manager of the base school for entry into the student's transcript.

Exams are administered to all students at the end of the session. In all courses with an End-of-Course test, the EOC test shall count as 25% of the student's final grade. In courses without an End-of-Course test, the final exam shall count up to 20% of the grade. All EOC and final exams will be administered on the final day of the summer school program (EOC courses are English I, Algebra I, Geometry, Algebra II, Biology, Physical Science, Chemistry, Physics, Civics & Economics, U.S. History). The grade earned in Summer School will count toward the GPA and will appear on the transcript. All previous grades remain on the transcript and are calculated in the GPA.

Policies and Rules for Summer School 2010

School-Wide Procedures:

Summer School Classes are held Monday through Thursday.

Student should **report no earlier than 15 minutes before** starting time or **stay on campus no later than 15 minutes after** summer school dismissal. Supervision is provided for students during summer school hours. Parents are asked not to leave students unattended on school grounds.

Students should enter the Computer Lab #2208 through the designated entrance only. Upon arrival each day, everyone should go directly to the lab/class. Those who are tardy must report to the summer school administrator (**Dr. Applewhite**) to obtain a tardy slip.

Students should not be in any areas that are marked off limits or any other section of the building without the written permission of the teacher, or school administrator.

Parking

Students who drive may use parking spaces in the bus parking lot. All parking spaces marked visitors are not to be used by students.

Students may not go to the parking lot or off campus anytime during their scheduled

school day without permission of the school administrator. **VIOLATION CAN RESULT IN SUSPENSION.**

Students will need to bring school supplies for use in class. Teachers will provide information about needed supplies.

Students who drive to school must adhere to all school policies regarding driving and parking on school grounds. No bus transportation will be provided.

School Wide Rules:

Misbehavior will not be tolerated at summer school. The consequences of misbehavior can result in removal from summer school and subsequent loss of credit. In addition, misbehavior during summer school can result in suspension from school (including base schools other than Wakefield) for the 2010-2011 school year.

All Wake County Public School System rules regularly enforced during the 2009-2010 school year are the same for students who attend the 2010 summer school session. Please refer to the 2009-2010 Student/Parent handbooks for specific information. Copies of the 2009-2010 Student/Parent handbook are available in Student Services.

Attendance Policy for Summer School:

One day in summer school is equivalent to approximately two weeks of regular school. This makes clear the necessity for perfect attendance.

1. **TWO (2) absences are allowed for all courses.** Upon the third absence, the student will be dropped from the course with a grade of "F" and no credit will be earned.
2. Please notify the Summer School Coordinator (Dr. Michael Applewhite) when your child is absent. The office will make every effort to contact parents each time a student is absent. Please make sure that you closely monitor your child's attendance.
3. **Summer School Begins promptly at 8:00 a.m.**
4. Students must be on time both at the beginning of class and at the end of each break.
5. Students who are tardy must go to the Summer School office for an admission slip in order to be admitted to class.
6. The school day for NovaNet classes is 3 ½ hours in length.
 - a. AM session begins at 8:00 a.m. and ends at 11:30 a.m. (**English & Social Studies**)
 - b. PM session begins at 12:00 a.m. and ends at 3:30 p.m. (**Math & Science**)
 - c. NovaNet students arriving between 8:45-9:29 a.m. (AM session) or 12:45-1:30 p.m. (PM session) will be counted absent for ½ day.
 - d. Students arriving between 8:01 and 8:15 will be given one tardy. **THREE (3) tardies will be counted as ONE (1) absence.** This absence will count toward dropping the student from the course.

Conduct

Students are expected to adhere to the Code of Student Conduct of the WCPSS. Students are reminded of the following policies and guidelines.

1. Vandalism or abuse of school property will result in suspension and repayment for damages.
2. Loss of books and/or damage to property must be paid before grades will be issued.
3. Students referred to the Summer School Administrator for disciplinary action may be suspended or may be required to spend time after school the day following the offense.
4. Major infractions, as determined by the Administrator, will result in expulsion from the Summer School program.
5. Students may not smoke or use tobacco products on school property, including the parking lot.
6. Only students enrolled in Summer School will be permitted on school campus. All other persons are subject to trespassing charges.
7. Food/drink is not allowed in the lab/classroom. Students may eat during break time outside of the building.
8. Radios, CD/tape players, beepers, cellular phones, and all other electronic devices are not allowed and will be kept in the office until a parent/guardian picks it up at the end of Summer School.

**2010 SUMMER SCHOOL
WAKEFIELD HIGH SCHOOL**

STUDENT REGISTRATION/GENERAL INFORMATION SHEET

Name:

Last (Print) First MI

Address:

Number & Street City State Zip

Home Phone: _____ Cell Phone:

Student's Email: _____ Parent's Email:

Parent's Name: _____ Work Phone:

Emergency Information:

Allergies / Medical Conditions / Medication:

_____ Family Doctor and/or Health Clinic:

Family Health Insurance:

Emergency contact: _____ Phone:

Course Registration

NovaNet Course (No Cost)

Current High School: _____ NCWISE #: _____ Grade:

Course Name: _____ Course #:

Course Name: _____ Course #:

Summer School Graduate: ____Yes ____No

If yes, will you participate in the graduation ceremony held at Knightdale High? ____Yes
____No

Check one (transportation): ____Personal Vehicle ____Carpool ____Walk
Make / Model / License #:

Summer School 2010 Policy / Guidelines Statement of Acknowledgement:

I have read the WHS Summer School 2010 Bulletin and agree to abide by all the rules and regulations set up by Wakefield High School and Wake County Public School System.

I agree for my picture to be used in the summer school brochure and/or video.

Student Signature: _____ Parent Signature:

(required)

(required)

For office use only

Registration accepted by: _____ *Date:*

Course(s) approved by Dean, Counselor, AP:
